

DOMINAGE STEEL BUILDING SYSTEMS LTD.

www.dominage.net



Ref: DSBSL/SD/2023/104
December 07, 2023

Office Copy

The Chairman

Bangladesh Securities and Exchange Commission
Securities Commission Bhaban, E-6/C, Agargaon,
Dhaka-1207, Bangladesh

Managing Director

Dhaka Stock Exchange Ltd.
Road # 21, Nikunja-2, Khilkhet, Dhaka
Dhaka - 1229, Bangladesh

Managing Director

Chittagong Stock Exchange Limited,
52-53, Dilkusha C/A, (Level-15)
Dhaka-1000, Bangladesh

Subject: Submission of the Notice for Annual General Meeting-2023 of Dominage Steel Building Systems Ltd.

Dear Sir,

We are pleased to submit herewith the Notice for Annual General Meeting- 2023 of Dominage Steel Building Systems Ltd. in compliance with Amended of Company Act 1994 85(1) with comply Regulations 25 of the Dhaka Stock Exchange (Listing) regulations, 2015.

We are also informing you that, the Notice for Annual General Meeting- 2023 is available in our website "www.dominage.net"

Thank you for your continuous support.

For and on behalf of
Dominage Steel Buildings Systems Ltd.


Md Jamir Hosen Chowdhury
Company Secretary



SHUVO
10/12/23

~~10:00 AM~~
10.00 AM

Enclosure:

- Notice for Annual General Meeting- 2023 of Dominage Steel Buildings Systems Ltd.



DOMINAGE STEEL BUILDING SYSTEMS LTD.

www.dominage.net



NOTICE OF THE 16th ANNUAL GENERAL MEETING (AGM) - 2023

Notice is hereby given that the 17th Annual General Meeting (AGM) of the shareholder of **Dominage Steel Building Systems Ltd.** will be held on **Saturday, December 30, 2023, at 03.00 P.M.** (Bangladesh Standard Time). The Annual General Meeting will be held virtually by using a Digital Platform through the following link-<https://dominage17thagm.digitalagmbd.net> to transact the following business:

Ordinary Business:

1. To receive and adopt the Director's Report and the Audited Financial Statement for the year ended on June 30, 2023 together with the Auditor's Report thereon;
2. To approve dividend for the year ended 30th June 2023 as recommended by the Board of Directors;
3. To appoint Statutory Auditors for the year ended 2024 and to fix their remuneration.
4. To appoint Auditors for Compliance with the Corporate Governance Code of the Company for the year 2024 and to fix their remuneration.
5. To elect/re-elect the Directors in place of those retiring of the Company's Articles of Association;
6. To Discuss the IPO Fund Utilization process.
7. To transact any other business with the permission of the Chair.

By order of the Board of Directors

Md Jamir Hosen Chowdhury
Company Secretary

Dated, Dhaka
December 07, 2023

Notes:

01. Pursuant to the Bangladesh Security and Exchange Commission's Order No. SEC/SRMIC/94-231/91 dated March 31, 2021, The Annual General Meeting (AGM) will be a virtual meeting of the Members, which be conducted via live webcast by using the digital platform.
02. The Members whose names appeared on the Members/Depository Register as on the "record date" i.e., December 06, 2023 are eligible to participate in the 17th Annual General Meeting-2023 and receive the dividend.
03. We encourage the members to log into the system prior to the meeting start time of 03.00 p.m (Bangladesh Standard Time) on December 30, 2023. Please allow ample time to log in and establish your connectivity. Please contact +880 1733 037301 for technical difficulties in accessing the virtual meeting.
04. The Members will be able to submit their questions/comments and vote electronically 24 hours before or after the commencement of the AGM and during the AGM. For logging in to the system, the Members need to put their 16-digit Beneficial Owner (BO) ID number and other credentials as proof of their identity by visiting the link <https://dominage17thagm.digitalagmbd.net>
05. The Shareholder eligible to attend at the 17th Annual General Meeting - 2023 (AGM) may appoint a proxy to attend on his/her behalf. The proxy form must be affixed with the requisite revenue stamp (Must be Tk. 20) and submitted to the Corporate Office of the Company not later than 48 (Forty-eight) hours before the time fixed for the 17th Annual General Meeting - 2023 (AGM).
06. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018. The softcopy of the Annual General Meeting (AGM)-2023 Notice is being sent to the email addresses of the members available in their Beneficiary Owner (BO) accounts maintained with Depository. The soft copy of the AGM-2023 notice will be available on the Company's website at www.dominage.net
07. The concerned Brokerage House is requested to provide us with a statement with the details (shareholder name, BO ID number, client-wise shareholding position, gross dividend receivable, applicable tax rate, and net dividend receivable) of their margin loan holders who hold **Dominage Steel Building Systems Ltd.** Shares, as on the "Record Date", along with the name of the contact person in this connection, to the Company's Corporate Office (JR Casero Tower, 11th Floor, 46, Mohakhali, Dhaka C/A) and/or through email to **Dominage Steel Building Systems Ltd.** Share Office at cs@dominage.net

বিঃ দ্রঃ সম্মানিত শেয়ার হোল্ডারবৃন্দের অবগতির জন্য জানানো যাচ্ছে যে, বাংলাদেশ সিকিউরিটিজ এন্ড এক্সচেঞ্জ কমিশন এর সার্কুলার নংঃ এসইসি/সিএমআরআরসিডি/২০০৯-১৯৩/১৫৪ তারিখ- অক্টোবর ২৪, ২০১৩ অনুযায়ী কোন প্রকার উপহার বা আপ্যায়নের ব্যবস্থা নেই।