



NOTICE OF THE 14th ANNUAL GENERAL MEETING (AGM)-2020 of Dominage Steel Building Systems Ltd.

Notice is hereby given that the 14th Annual General Meeting (AGM) of Dominage Steel Building Systems Ltd. will be held on Thursday, December 31, 2020 at 10.30 A.M. at Digital Platform (Link- [http:// dominage.digitalagmbd.net](http://dominage.digitalagmbd.net)) to transact the following business:

1. To receive consider and adopt the Audited Financial Statements of the Company for the year ended June 30, 2020 together with the report of the Director's and Auditor's thereon.
2. To declare dividend for the year ended 30th June 2020 as recommended by the Board of Directors
3. To elect/re-elect/ resign directors as per Article of Association of the Company.
4. To appoint Independent directors as per terms of the relevant provision.
5. To appoint the auditors of the company and fix their remuneration for the year 2020-2021
6. To appoint the Auditors/Professionals for compliance of Corporate Governance Code for the year 2020-2021
7. To transact any other business with the permission of the Chair.

By order of the Board of Directors

Sd/-

Company Secretary

Dated, Dhaka
December 17, 2020

Notes:

01. Pursuant to the Bangladesh Security and Exchange Commission's Order No. SEC/SRMIC/04-231/932 dated March 24, 2020, at or AGM will be virtual meeting of the Members, which be conducted via live webcast by using digital platform.
02. The member will be able to submit their question/comments and vote electronically 24 hours before commencement of the AGM and during the AGM. For logging in to the system, the members need to put their 16 (Sixteen) digit Beneficial Owner (BO) ID number and other credential as proof of their identity by visiting the link ([http:// dominage.digitalagmbd.net](http://dominage.digitalagmbd.net)). The link also sent/be sent to the email addresses of the respective shareholders and available on the website of the Company i.e. www.dominage.net
03. We encourage the members to log into the system prior to the meeting start time of 10.00 am (Dhaka time). Please contact +880 1733 037301 for technical difficulties in accessing the virtual meeting
04. The details procedures to participate in the virtual meeting and Frequently asked Questions (FAQs) have been published in the Company's website at www.dominage.net
05. A Member eligible to attend at the 14th Annual General Meeting - 2020 (AGM) may appoint a proxy to attend on his/her behalf. The proxy form must be affixed with requisite revenue stamp (Must be Tk. 20) and submitted to the Corporate Office of the Company not later than 48 (Forty eight) hours before the time fixed for the 14th Annual General Meeting - 2020 (AGM).
06. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018. The softcopy of the Annual General Meeting (AGM)-2020 Notice is being sent to the email addresses of the members available in their Beneficiary Owner accounts maintained with Depository. The Members are requested to update their beneficiary owner accounts maintained with Depository. The Members are requested to updated their respective email address, Mobile number & BO ID's with 12 Digit Taxpayer's Identification Number (e-tin) and address through their Depository Participant (DP). The soft copy of the EGM notice will be available on the Company's website at www.dominage.net

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